

## PROCEDURE TO GRANT LEASES FOR EXCAVATION OF MINOR MINERALS

Minor Minerals includes ordinary sand, sand stone, silt stone, slate stone and gravel and may include any other mineral as declared by the Government.

- Mode of grant of minor minerals is only and only through open auction.
- Open auction of minor minerals is conducted in respective districts of minerals through auction committee headed by Additional District Collector of the respective district whereas Assistant Director Mines & Minerals/Deputy Director Mines & Minerals acts as Secretary District Auction Committee.
- The period of lease of ordinary sand, and gravel is two years whereas the leases of sand stone and slate stone are granted for a period of three years.
- **Any person desirous to obtain the leases of minor minerals** can participate in the open auction of these minerals by getting oneself registered at-least one day before date of open auction in the concerned field office after producing following documents:-
  - i) Attested copy of **CNIC**.
  - ii) Attested copy of **N.T.N**
  - iii) **C.D.R. of Rs: 50,000/-** of any schedule Bank in favour of Director General Mines & Minerals, Punjab, Lahore.
- Schedule of auction having full details of auction is advertised in the two leading daily newspapers as well as it is published on the website of the Mines & Minerals Department. The reserve price of each block/zone of lease of minor minerals is given in the auction notice in addition to the other detail.
- Any registered person can participate in the auction as per schedule of auction published in the newspapers.
- In case, any person is desirous to obtain lease of minor minerals of the area which is not included in the auction schedule, he can submit an application for inclusion of the said mineral bearing area for auction to the Licensing Authority or to the respective field office.
- Any person who becomes successful bidder in open auction for grant of lease of ord.sand & gravel **he has to pay 25% of the bid money in shape of C.D.R./pay order of any schedule Bank and for sand stone and slate stone 1/6<sup>th</sup> of the bid money at the fall of hammer**. In case of approval of bid from the Licensing Authority, **he has to deposit 15% of the bid money as security in shape of C.D.R., T.D.R. or D.S.C.** for allotment of the lease to him. The remaining amount of the bid money is payable in equal six monthly installments.

- In case of default in payment of installment, the successful bidder is blacklisted and his security is forfeited by cancelling his lease.